



UNITED STATES DISTRICT COURT
DISTRICT OF HAWAII
PROBATION OFFICE

July 28, 2021

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Chief U.S. Probation Officer

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RE: **REQUEST FOR PROPOSALS –
QUESTIONS/ANSWERS
FISCAL YEAR 2022**

Dear Program Administrator:

Questions regarding Fiscal Year 2022 Request for Proposals (RFPs) were due to our office by 7/23/2021. Any questions received after 7/23/2021 cannot be answered. Please see the answers to each question received by 7/23/2021 below:

RFP 0975-22-DAP-01E; 0975-22-RES-01; 0975-22-UA-01C; 0975-22-UA-01E; 0975-22-UA-01WW;
0975-22-SOT-01A; 0975-22-UA-02K; 0975-22-DAP-04; 0975-22-DAP-05:

Question: Do you have the previous proposals submitted as the federal format is different than the state. I want to make sure I'm submitting it correctly.

Answer: All submitted proposals are confidential. Please refer to Section L of the Request for Proposal, which provides specific directions for potential vendors in completing their proposals. The minimum standards for the services listed are contained in the Clauses and Terms of Agreement, and all proposals will be evaluated by the criteria identified in Section M.

RFP 0975-22-SOT-01A:

Question: "In the RFP it states that person(s) performing the evaluations must be doctorate or masters level licensed individual/practioner. We want to make sure that masters licensed practioners are qualified under this contract to perform the evaluations?"

Answer: A licensed masters level practitioner is qualified to perform services under this contract.

The RFP states: "A sex offense-specific evaluation and report (5012) is provided by a licensed/certified psychiatrist, psychologist, or masters or doctoral level practitioner; who meets the standards of practice established by his/her state's regulatory board and adheres to the established ethics, standards and practices of state regulatory sex offender management boards (where applicable). The individual shall practice within the generally accepted standards of practice of the individual's mental health profession, adhere to the Code of Ethics and Practice Standards and Guidelines published by the Association for the Treatment of Sexual Abusers (ATSA), and demonstrate competency according to the individual's respective professional standards and conduct all evaluations/treatment in a manner that is consistent with the reasonably accepted standard of practice in the sex offender evaluation/treatment community."

Sincerely,

Kimberly Caspillo
Contracting Officer