

**UNITED STATES DISTRICT COURT
DISTRICT OF HAWAII**

MEDIA APPLICATION FOR NOTICES OF ELECTRONIC CASE FILING

This form permits members of the media to apply for a read-only CM-ECF media account, which will allow the media to receive notices of electronic case filings (NEFs) in the United States District Court for the District of Hawaii. The Court reserves the right to grant, deny or withdraw access to the system at any time. Media outlets that are permitted to receive NEFs will be provided a ID and password for log-in purposes. The media outlet must then designate cases of interest within their CM-ECF account, which will result in NEFs being sent to a specific email address.

The following information must be provided for registration:

First Name/Middle Initial/Last Name: _____

Last 4 Digits of Social Security No.: _____

Media Organization: _____

Business Address: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

By submitting this registration form, the undersigned agrees:

- 1.To follow court orders, including those given by the presiding judge in any court proceedings) and the Guidelines for an E-Mail Notification Account. Failure to comply may result in sanctions for a media representative and/or the organization being represented.
- 2.To change the media's CM-ECF account password upon receipt of initial log-in and password. This can be accomplished via the CM-ECF utilities function.
- 3.That the materials related to media access to CM-ECF have been read and understood.

Applicant Printed Name

Applicant Signature

Date

The completed application form should be emailed to trainer_cmecf@hid.uscourts.gov.