

IN THE UNITED STATES DISTRICT COURT

FOR THE DISTRICT OF HAWAII

IN RE:  
PROCEDURES FOR ACCESS  
AND MANAGEMENT OF  
SEALED DOCUMENTS

ADMINISTRATIVE ORDER

**WHEREAS**, in response to recent cyberattacks on the Case Management/Electronic Case Files ("CM/ECF") system of the federal courts, the United States District Court for the District of Hawaii hereby implements new procedures for the access, service, and management of sealed documents. Effective as of the date of this order and until such time as the Court orders otherwise, the Court adopts the below procedures regarding sealed documents filed in CM/ECF:

- 1. Filing and Electronic Access to Sealed & Restricted Documents.** Sealed documents will continue to be filed in CM/ECF under the Court's existing procedures. After filing, these documents will no longer be accessible or viewable in CM/ECF.
- 2. Service of Sealed Documents Filed in CM/ECF.** Parties must serve sealed documents conventionally by other appropriate means as provided by the Federal Rules of Procedure. (See, Fed. R. Civ. P. 5, Fed. R. Crim. P. 49.) The Court will serve sealed orders, notices, and other Court-generated documents by U.S. mail to attorneys of record and self-represented parties.

**3. Additional Copies of Sealed Documents.** A party with permission to receive a sealed document in a case who requires a copy of a sealed document will contact the Clerk's Office to request a copy. After confirming that the party making the request has permission to access the document, the Clerk's Office will provide the document(s) by U.S. Mail or in-person. Requests for paper copies of sealed documents will be subject to the current docket copy fee rate as set by the [District of Hawaii Fee Schedule](#).

**4. Highly Sensitive Documents (HSDs).** Sealed documents that are defined as HSDs will continue to be subject to the Court's HSD procedures. For more information on the filing of HSDs, see the [General Order 23-9000](#).

**5. Questions about Sealed Document Procedures.** Any questions about the filing of and access to sealed documents should be directed to the Clerk's Office at (808) 541-1300.

This Order supersedes any and all inconsistent prior Court orders, local rules, or other guidance regarding the filing of sealed documents.

IT IS SO ORDERED.

DATED: September 25, 2025 at Honolulu, Hawaii.



/s/ Derrick K. Watson

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Derrick K. Watson  
Chief United States District Judge