Dear Program Administrator:

The following questions were received in response to the Request for Proposals 0975-15-DAP-01W; 0975-15-UA-02E; 0975-15-UA-03WW; 0975-15-RES-01; and 0975-15-RES-02. Please see the answers to each corresponding question below:

**Question 1:** We noticed on the list of services that are being solicited that drug detection testing for the West side of Oahu was not included. Who is going to provide this service after 9/30/14? Will another site provide services or will another solicitation occur later?

**Answer:** As stated in the Cover Letter posted on our public website at www.hid.uscourts.gov, we are only soliciting proposals for the services that are currently listed on that site.

**Question 2:** Just for clarification, for 0975-15-DAP-01W; 0975-15-RES-01; 0975-15-RES-02, and 0975-15-UA-03WW, the submittal of the following signed and completed documents constitutes the proposal:

- Attachment A - Offeror's Certification of Compliance Statement
- Attachment B - Offeror's Background Statement
- Attachment C - Offeror's Staff Qualifications
- Attachment D - Offeror's References
- Monitoring reports for previous 18 months
- State of Hawaii Specialized Treatment Facility License (if applicable)
- State of Hawaii State Procurement Office Certificate of Vendor Compliance

Will these documents constitute the entire bid response required for submittal?

**Answer:** No, you must prepare the proposal in accordance with the instructions given in Sections B and L of the solicitation document. Sections B and L specifically outlines what the proposal must consist of. Please submit proposals in accordance with these requirements. As stated under Section M.2, in order for proposals to be acceptable and eligible for evaluation, proposals shall be prepared in accordance with the instructions given in Sections B and L of this solicitation document.
Question 3: Is there an opportunity to provide more narrative format so that we can provide information that is new or noteworthy in the proposal submittal?

Answer: According to Section M.2 b., by submission of a proposal, the offeror accepts all the terms and conditions of the RFP. Proposals that take exception to the terms and conditions will be determined technically unacceptable and the offeror will be so advised.

Submitting an additional narrative format, which is no longer required, runs the risk of including information that takes exception to the terms and conditions of the RFP, thus making the proposal technically unacceptable.

Sincerely,

Lisa K.T. Jicha
Senior U.S. Probation Officer

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