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RATE AND INFORMATION SHEET:
CONTRACT COURT INTERPRETER SERVICES TERMS AND CONDITIONS

UNITED STATES DISTRICT COURT for the DISTRICT OF HAWAII

1. **Contract** (1.0 in Terms and Conditions document)
The contracting terms indicated below along with the fixed terms and conditions set forth in the Blanket Purchase agreement document and any purchase order/request(s) for specific interpreting assignments, constitute the contract for contract court interpreter services in the _____ language for the period of October 1, 2011, through September 30, 2012, between the court identified above and the interpreter,_____ (name of interpreter).

2. This interpreter's documented classification level for the language indicated is [check only one of the following]:

☐ Federally Certified Court Interpreter

☐ Professionally Qualified

☐ Language Skilled

3. **Rates for Interpreting Services** (2.0 in Terms and Conditions document)
The following rates shall be paid for the interpreting services rendered by the named interpreter, in accordance with the AO-established fee schedule for the interpreter's classification level and the terms of service defined in the purchase order/request:

Federally Certified/Professionally Qualified Rates:
Full-Day Rate: $388.00
Half-Day Rate: $210.00
Overtime Rate: $55.00 per hour or part thereof

Language Skilled Rates:
Full-Day Rate: $187.00
Half-Day Rate: $103.00
Overtime Rate: $32.00 per hour or part thereof

Current fees for contract interpreters are available at http://www.uscourts.gov/interpretprog/rates.html.

4. **Payment for Services** (7.1 in Terms and Conditions document)
Invoices and necessary receipts shall be submitted to:

Clerk of Court, U.S. District Court for the District of Hawaii
Attn: Finance Department
300 Ala Moana Blvd Room C-338
Honolulu, Hawaii 96850

United States Probation Office
Attn: Finance Department
300 Ala Moana Blvd Room 2300
Honolulu, Hawaii 96850

United States Pre Trial Services Office
Attn: Finance Department
300 Ala Moana Blvd Room 7-222
Honolulu, Hawaii 96850

5. **Inspection and Acceptance and Disputes** in (5.0 and 9.3 in the Terms and Conditions document)
Inquiries concerning the Terms and Conditions of this agreement should be addressed to the contracting officer:

Contracting Officer Lionel H. Mitsuya
300 Ala Moana Blvd Room C-338
Honolulu, Hawaii 96850
Email: lionel_mitsuya@hid.uscourts.gov

6. **Travel Expenses** (7.5 in Terms and Conditions document)
The contract court interpreter agrees to perform interpreting services at the following court locations:

United States District Court of Hawaii
PJKK United States Courthouse
300 Ala Moana Blvd Room C-338
Honolulu, Hawaii 96850

The contract court interpreter's place of residence is:

_____
_____
_____
_____
_____

Travel expenses (mileage, parking) will not be paid if the court interpreter's residence is less than 40 mile(s) from the court location. The AO established fee schedule covers travel expenses for local travel.

If the purchase order/request authorizes travel for a specific assignment, authorized travel expenses for travel beyond the local commuting distance or for travel between court facilities will be reimbursed by the court in accordance with Section 7.5 of the Contract Court Interpreter Services Terms and Conditions document, and the Judiciary Staff Travel Regulations.
If authorized, travel will be reimbursed at the established GSA mileage rate in effect at the time of service. Current mileage rates are available at: http://www.gsa.gov/mileagerate.

Reimbursement for itemized subsistence expenses may be authorized up to the appropriate per diem amount posted at: http://www.gsa.gov/perdiem.

7. The interpreter whose name and signature appear below understands that his/her name, Social Security number (or Taxpayer Identification number), documented classification level, address and contact numbers will be listed in the National Court Interpreter Database (NCID), a database internal to the federal judiciary that may be accessed by other federal courts. The interpreter also understands that a mandatory FBI fingerprint check will be conducted every two years and may be considered by courts in determining the interpreter's suitability to work as a contractor.

Interpreter's Signature and Date	Contracting Officer's Signature and Date
Typed Name	Lionel H. Mitsuya Typed Name
Phone	(808) 541-1897 Phone
Alternate Phone	(808) 388-6772 Alternate Phone
Email Address	lionel_mitsuya@hid.uscourts.gov Email Address
SSN or TIN	