

Request for Quotation

RFQ Number 042014002

Request Date April 23, 2014

TO:

Special Notes:

This is a request for **Open Market Pricing**. This is a modification. The original RFQ requested quotes to be received by Thursday, April 17, 2014. This RFQ extends the deadline to Monday, April 28, 2014

The U.S. District Court, District of Hawaii, is requesting quotations for the purchase, delivery and installation of 72 mid-back executive conference chairs. See quote sheet for details.

All items should be quoted **F.O.B. Destination** and should include separate line items for costs of the (1) conference chairs, (2) freight, (3) inside delivery and installation, (4) removal of all packing materials and trash, and (5) any other charges.

Delivery and installation of the order shall be scheduled during normal business hours. The names of those involved with the delivery and installation shall be provided to the Contracting Officer at least 72 hours prior to delivery for security clearance to enter the courthouse.

To gain access to the loading dock, driver name, vehicle make, model, and license plate information shall be provided to the Contracting Officer at least 72 hours prior to delivery. The maximum clearance of the loading dock is 9' 6".

Quotes may be faxed or e-mailed to the fax number or e-mail address listed below by **Monday, April 28, 2014, 4:30 P.M. local time**

Fax: (808) 541-3066 and E-Mail: lionel_mitsuya@hid.uscourts.gov

Hand carried quotes are to be delivered by the same time and date as above to:
300 Ala Moana Blvd, Room C-338, Honolulu, Hawaii 96850
Attention: Lionel H. Mitsuya

Submit a quotation by using your company's standard quote sheet.

A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer, subject to funding availability.

Questions concerning this RFQ should be addressed to:

Lionel H. Mitsuya

U.S. District Court of Hawaii

300 Ala Moana Boulevard, Room C-338 Honolulu, Hawaii 96850

Telephone: (808) 541-1897, Fax: (808) 541-3066, and E-Mail: lionel_mitsuya@hid.uscourts.gov

The **Delivery Address** for this purchase will be: **300 Ala Moana Boulevard, Room C-338, Honolulu, Hawaii 96850.**

Quote Sheet for RFQ Number 042014002

Item No.	Short Description	Detail Product Description	Qty
1	Executive conference chair	Mid-back executive conference chair, Width: 26.25", Depth: 27", Height: 40.5", Arm Height: 25.5 - 28.25", Seat Height 17.75 - 20.5" with black base, swivel/knee tilt, pneumatic lift, and carpet casters. Upholstery to be Grade 4 faux leather, Color to match existing. (Keilhauer CONA Mid-back executive conference chair, 1171-B01 or equivalent, color Promessa Fields 363-3141, see attached picture)	72
2	Freight, delivery & Installation	Freight, delivery and installation of above chairs.	1



APPLICABLE JUDICIARY TERMS AND CONDITIONS

1) Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

2) Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

3) The following clauses are included by reference:

Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2013)

Clause 2-130, Energy Efficiency in Energy-Consuming Products (APR 2013)

(applicable if this purchase will require providing energy-consuming products)

4) Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) *Definitions.*

“Taxpayer Identification (TIN),” as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror’s relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror’s TIN.

(d) Taxpayer Identification Number (TIN): _____

TIN has been applied for.

TIN is not required, because:

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

sole proprietorship;

partnership;

corporate entity (not tax-exempt);

- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other _____.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is , is not, 51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
 - Black American
 - Hispanic American
 - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
 - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
 - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
 - Individual/concern, other than one of the preceding.