

**UNITED STATES DISTRICT COURT  
DISTRICT OF HAWAII**

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**NOTICE OF VACANCY**

**POSITION TITLE:** **LAW CLERK (TERM)**  
Full-time, Excepted Service.

**ANNOUNCEMENT #:** **#13-04**

**LOCATION:** Chambers of the Honorable Derrick Watson  
United States District Court  
Honolulu, Hawaii

**JUDICIARY SALARY PLAN  
LEVEL & SALARY RANGE:** JSP 11 - 13 (\$65,766- \$121,856 per year), includes Locality  
Pay and COLA. Starting salary depends on qualifications  
and budgetary restrictions. Promotional potential up to JSP  
13 without further competition once eligibility requirements  
are met.

**CLOSING DATE:** **Open until filled. Preference will be given to those who  
apply by 5/1/13.**

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**POSITION DESCRIPTION**

The Honorable Derrick Watson seeks a term law clerk as he begins his judicial career. Incumbent to begin as soon as possible. A term position may be awarded for one or two years. Responsibilities include extensive legal research and writing, drafting orders, memoranda and opinions.

**QUALIFICATIONS**

Requirements:

Applicants must be a law school graduate with excellent academic credentials from an ABA-accredited law school, have experience on the editorial board of a law review, possess strong research and exceptional writing skills, and have keen attention to detail.

Preference:

Ideal applicants will be in the upper 25% of their law school class and have prior federal law clerk experience.

**BENEFITS**

Employees of the U.S. District Court are not classified under Civil Service, but are entitled to many of the same benefits as other federal government employees, including participation in health and life insurance programs, periodic grade and step increases (at the employer's discretion), periodic grade and step increases (at the employer's discretion), paid holidays, Federal Occupational Health (FOH)/Employee Assistance Programs (EAP). The District of Hawaii also offers a parking/transit subsidy programs. Relocation reimbursement may be authorized.

<b>Salary Table</b>			
<b>Grade</b>	<b>Years of Post-JD Legal Experience</b>	<b>Bar Membership Required</b>	<b>Salary Range<sup>1</sup> (Step 1 - 10)</b>
JSP 11	0	No	\$65,766 - \$85,494
JSP 12	1	Yes	\$78,828 - \$102,474
JSP 13	2	Yes	\$93,737 - \$121,856

### **CONDITIONS OF EMPLOYMENT**

All application information is subject to verification. Appointee will be subject to a background check and subsequent favorable suitability determination as a condition of employment and serve a six-month probationary period. Employees of the United States District Court serve under "Excepted Appointments" and are considered "At-Will" employees. As such, employment may be terminated by either the employer or employee with or without cause. Federal Civil Service classifications and regulations do not apply; however, court employees are entitled to benefits similar to those of other Federal Government employees. Court employees are required to adhere to the federal judicial *Code of Conduct*. This position is subject to mandatory electronic funds transfer for payment of salary. Applicants must be United States citizens or eligible to work in the United States.

### **APPLICATION PROCEDURE**

To ensure consideration, promptly submit the following:

(1) Letter of interest; (2) current resume; (3) writing sample; (4) law school transcript, and (5) three letters of recommendation.

Application packages must be mailed or hand delivered to the following address, and will not be considered complete unless **all** items have been received by Human Resources.

**LAW CLERK (13-04)  
(CONFIDENTIAL)  
U.S. DISTRICT COURT  
300 ALA MOANA BLVD. RM C-338  
HONOLULU, HI 96850**

The U.S. District Court reserves the right to modify the conditions of this job announcement, withdraw the announcement, fill the position earlier than the closing date, and fill future positions with the same pool of applicants, any of which may occur without prior written notice.

### **AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**

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<sup>1</sup> Starting salary above a Step 1 requires prior federal work experience.