

## *Request for Quotation*

RFQ Number: 08012016

Request Date: August 1, 2016

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### **Special Notes:**

This is a request for **Open Market Pricing**.

The U.S. District Court, District of Hawaii (Court) is requesting quotations for either a 12-month or a month-to-month parking agreement. Please quote the charge per parking space on a monthly basis.

**COVERAGE PERIOD:** September 1, 2016 through August 31, 2017.

### **REQUIREMENTS:**

1. Self-Parking stalls for approximately 34 vehicles. The number of parking stalls needed may vary from month-to-month, depending on need. The Court does not guarantee a minimum number of stalls each month;
2. Parking is available Monday through Friday, with in and out privileges during the day;
3. At the beginning of each month, your Company will receive 1/2 of the monthly rate from the Court's employees, and the other 1/2 from the Court. The Court requires monthly invoices to be provided by your Company to pay for the Court's 1/2 of the monthly rate. The preferred method of payment is credit card;
4. The Court has a few employees who are not eligible to have 1/2 of their parking fees paid by the Court. The Court would like these employees to have parking at the same monthly rate as the rest of the employees. These employees will be responsible for paying the entire monthly rate at the beginning of each month;
5. The parking lot shall be within a 0.2 mile perimeter of the U.S. District Court. The Court's address is stated below (delivery address);
6. The parking lot shall have covered parking stalls;
7. If a month-to-month agreement is entered, the Court requires at least a 60 day notice before ending the agreement to give the Court time to enter into an agreement with another company.

### **QUOTE SUBMISSION:**

**Submit a quotation by using your company's standard quote sheet.**

Quotes may be faxed or e-mailed to the below listed e-mail address by Friday, August 12, 2016 at 10:00 AM local time.

**Fax: (808) 541-3066 and E-Mail: [vqf f ao ei j lg@hid.uscourts.gov](mailto:vqf f ao ei j lg@hid.uscourts.gov)**

Hand carried quotes are to be delivered by the same time and date as above to:  
300 Ala Moana Blvd Room C-338, Honolulu, Hawaii 96850, Attention: Todd McGhie

**A fixed price award from this RFQ will be made based on the lowest price and technically acceptable offer.**

Questions concerning this RFQ should be addressed to:

**Vqf f 'T00 eI j lg**

**U.S. District Court of Hawaii**

**300 Ala Moana Boulevard, Room C-338, Honolulu, Hawaii 96850**

**Telephone: (808) 541-1897, Fax: (808) 541-3066, and E-Mail: [vqf f ao ei j lg@hid.uscourts.gov](mailto:vqf f ao ei j lg@hid.uscourts.gov)**

The **Delivery Address** for this purchase will be: **300 Ala Moana Boulevard, Room C-338, Honolulu, Hawaii 96850**

## APPLICABLE JUDICIARY TERMS AND CONDITIONS

1. Clause B-5, Clauses Incorporated by Reference (SEP 2010)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx/>

2. The contractor shall comply with the clauses in this paragraph that the contracting officer has indicated as being incorporated in this contract:

- \_\_\_\_\_ Clause 2-35 F.o.b. Destination, Within Judiciary's Premises (JAN 2003)
- \_\_\_\_\_ Clause 2-130 Energy Efficiency in Energy-Consuming Products (APR 2013)
- \_\_\_\_\_ Clause 2-135 IEEE Standard for Environmental Assessment of Personal Computer Products (APR 2013)
- \_\_\_\_\_ Clause 3-3 Provisions, Clauses, Terms and Conditions - Small Purchases (APR 2013)
- \_\_\_\_\_ Clause 6-85 Commercial Computer Software License (APR 2013)
- \_\_\_\_\_ Clause 6-105 California E-Waste Fee (APR 2013)
- \_\_\_\_\_ Clause 7-115 Availability of Funds (JAN 2003)

## SUBMISSION OF QUOTE AND EVALUATION OF OFFERS

1. The following judiciary provisions, that the contracting officer has indicated are applicable, are incorporated in this solicitation:

\_\_\_\_\_ Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <http://www.uscourts.gov/procurement.aspx>

### Solicitation Provisions Incorporated by Reference

\_\_\_\_\_ Provision 2-100, Brand Name or Equal (APR 2013)

\_\_\_\_\_ Provision 3-135, Single or Multiple Awards (JAN 2003)

\_\_\_\_\_ Provision 2-85C, Evaluation of Options Exercised at Time of Contract Award (JAN 2003)

### Additional Solicitation Provisions

Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a \_\_\_\_\_ type of contract under this solicitation, and all offers shall be submitted on this basis. Alternate offers based on other contract types will not be considered.

\_\_\_\_\_ Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)

(a) Definitions.

"Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): \_\_\_\_\_

- TIN has been applied for.
- TIN is not required, because:
  - Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;
  - Offeror is an agency or instrumentality of a foreign government;
  - Offeror is an agency or instrumentality of the federal government.

(e) *Type of organization:*

- sole proprietorship;
- partnership;
- corporate entity (not tax-exempt);
- corporate entity (tax-exempt);
- government entity (federal, state or local);
- foreign government;
- international organization per 26 CFR 1.6049-4;
- other \_\_\_\_\_.

(f) *Contractor representations.*

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

- Women Owned Business
- Minority Owned Business (if selected, then one sub-type is required)
  - Black American
  - Hispanic American
  - Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)
  - Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)
  - Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)
  - Individual/concern, other than one of the preceding.